

REGULAR MEETING
KAYCEE TOWN HALL
September 9, 2025
7:00 P.M.

Present: Mayor: Barry Gehrig. Council: Tom Knapp, Kelsey Anderson, and Bob Furnival. Public Works Director: Taylor Rouse and Tanner Kirchhoff. Law Enforcement: Deputy Ken Richardson. Clerk: Kristen LeDoux.

Mayor Gehrig called the regular meeting to order at 7:00 p.m.

MAINTENANCE REPORT: Mr. Rouse presented the Council with a quote from Imperial Pumps to replace the control panel at the wells and automate the system. Councilman Knapp asked if these would be one-time expenses or if there will be an annual subscription amount as well? Mr. Rouse will continue to gather more information to share with the Council in addition to the quote presented. The new sewer lagoon treatment products are working well. Councilman Furnival asked about a schedule for the Clean Up Days. The garbage truck is repaired and running well.

Imperial Pumps: Councilman Knapp moved to approve the Imperial Pumps quote as presented in the amount of \$10,425.40. Councilwoman Anderson seconded. Motion carried.

LAW ENFORCEMENT: Deputy Richardson gave the monthly report for August. Councilman Furnival stated that he is glad he was able to get the speed limit reduced to 25 mph but would like to ensure that law enforcement does their part as well.

NEW BUSINESS:

Catering Report: Councilman Knapp moved to approve the catering report as presented. Councilwoman Anderson seconded. Motion carried.

Updates/Correspondence:

- Per the approved budget and loan requirements, \$10,000 was transferred into the water reserves account.
- The Senior Center has a water fountain that they are disposing of and would fit the RWCC. The Council agreed that it would be good to have as a backup for repairs.

OLD BUSINESS: None.

LEGAL ISSUES:

Handbook: With no new changes since the last meeting, the Council will approve the Employee Handbook at the next regular meeting.

Bond Schedule/Fees List: The Council will continue to review fees for animal related issues.

MINUTES: Councilwoman Anderson moved to approve the minutes from the August 26th regular meeting as presented. Councilman Knapp seconded. Motion carried.

TREASURER'S REPORT: Ms. LeDoux presented the Council with a year-to-date financial report. Councilman Knapp moved to approve the treasurer's report as presented. Councilman Furnival seconded. Motion carried.

Approval of Bills: The following bills were audited and approved for payment: 2J Services, Contract Labor - \$700.00; Ace Industrial Supply, Supplies - \$159.60; Bald Mountain Sanitation, Contract Labor - \$600.00; Buffalo Porta Potty, Rental/Lease - \$175.00; ClerkBooks, Dues/Fees - \$525.00; Ferguson Waterworks, Repairs/Maintenance - \$600.00; Frandson Safety, Testing - \$100.00; Graves Trucking, Contract Labor - \$1,200.00; Hawkins, Supplies - \$590.00; Imperial Pump Solutions, Repairs/Maintenance - \$1,700.00; Johnson County Clerk, Contracts - \$4,166.67; Range, Utilities - \$1,081.88; Swede's Fire Extinguisher Service, Repairs/Maintenance - \$308.00; Taylor Trucking, Contract Labor - \$1,500.00; VISA, Short Term Liability - \$3,532.92; Wyoming Network, Publishing - \$25.00. Councilman Knapp moved to approve the bills as presented. Councilwoman Anderson seconded. Motion carried.

Adjournment: With no further business the regular meeting was adjourned at 8:07 p.m.

Barry Gehrig, Mayor

Kristen LeDoux, Town Clerk